

Policy U-11  
FLORIDA STATE UNIVERSITY  
COLLEGE OF NURSING

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- TITLE:** **STUDENT ATTENDANCE AT SNA CONVENTIONS**
- POLICY:** Students attending state or national convention activities must have a passing grade and permission of the faculty in each course they will miss during the convention.
- RATIONALE:** Attending student nurses convention supports the student's development toward the following College of Nursing Program Outcomes:
- 1: A critical thinker who demonstrates intellectual curiosity, rational inquiry, problem-solving skills, and creativity in framing problems.
  - 4: A politically aware individual who participates in the profession and the practice of nursing with a global perspective.
  - 5: An individual who practices within an ethical and legal framework for the nursing profession.
  - 6: An effective communicator who is able to share accurate information
  - 7. A competent caring nurse who assumes the multiple role dimensions required in diverse health care settings.
  - 8: A professional role model who promotes a positive public image of nursing.
  - 10: A professional nurse who assumes a leadership role within the scope of practice in diverse settings.

**PROCEDURE:**

Students attending state or national convention activities will:

1. Obtain written permission from theory and clinical instructors prior to the planned absence using the Professional Meeting Clearance Form (see Attachment #1)
2. If traveling for SNA submit a Request to Travel Form (RTF) listing anticipated expenses to the SNA Faculty Advisor.
3. Students need to determine from faculty whether they will be required to make up missed clinical experiences missed by attending convention.

4. During attendance at national convention, students must:
  - a. attend the House of Delegates;
  - b. visit the exhibit hall;
  - c. attend focus session on each day of convention;
  - d. attend all plenary sessions; and
  - e. complete the Convention Report.
  
5. Complete the College of Nursing specified journaling activities while attending convention and submit to SNA Advisor. (see Attachment #2)

Approved by:

Faculty  
Dean

1/30/04  
2/27/04

4/18/08  
4/18/08

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Attachment #1

Professional Meeting Clearance Form

I am requesting permission to attend a professional nursing conference. I understand that to be absent from classes for this purpose, I must have the permission of my instructors. In addition, I acknowledge that I must have a passing grade in each course to be able to request an excused absence.

Student name: \_\_\_\_\_

Term: \_\_\_\_\_

Date(s) of absence: \_\_\_\_\_

Signature of student: \_\_\_\_\_

Dates away from class	Course:	Faculty Signature/ Permission:

One week prior to the intended absence, please return completed form to the Undergraduate Program Assistant, in room 438.

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Attachment #2

CONVENTION REPORT

Name: \_\_\_\_\_ Date: \_\_\_\_\_

Summarize the opening ceremony keynote address. What was the most important thing you learned from this presentation?

Summarize the plenary sessions you attended. What was the most important thing you learned from this presentation?

Summarize which exhibits you visited.

Summarize your experience in delegate credentialing.

Summarize the focus session that you attended. What was the most important thing you learned from this presentation?

Summarize the day's resolutions hearings.

Summarize the endnote address. What was the most important thing you learned from this presentation?

During the House of Delegates

Which resolutions presented could you most passionately support?

If you had the time, which resolutions would you write to your representatives about?  
What would you say?

If you were to speak pro or con to one resolution, which one would you choose and what would you say?