

Policy M-4  
FLORIDA STATE UNIVERSITY  
COLLEGE OF NURSING

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**TITLE: TRANSFER GRADUATE CREDITS**

**POLICY:** Transfer of courses not counted toward a previous degree from another regionally accredited graduate school is limited to six semester hours. A maximum of 12 credit hours as a special student at Florida State University may apply toward a graduate degree in the College of Nursing.

Upon transcript evaluation, applicants to the Doctor of Nursing Practice (DNP) program who already have a Master of Science in Nursing (MSN) degree from a program accredited by CCNE or NLN may be approved for maximum of 40 credits and 675 clinical hours of transfer credit toward a DNP degree. A minimum of 43 credit hours and 325 clinical hours must be completed at Florida State University College of Nursing.

The work for graduate nursing degrees must be completed within seven (7) years from the time the student matriculates into the FSU graduate nursing program. Any graduate work transferred from another institution must commence not more than seven (7) years prior to completion of the degree for the credits to be applicable to the graduate nursing degree.

**RATIONALE:** University policy is that transfer of courses not counted toward a previous degree from another regionally accredited graduate school is limited to six semester hours and transfer of courses not counted toward a previous degree within Florida State University is limited to twelve semester hours, except when the departmental course requirement exceeds the thirty-two hour University-wide minimum requirement. In the latter case, additional transfer credit may be allowed to the extent of the additional required hours. In all cases, the majority of credit must be earned through Florida State University. All transfer credit must (1) be recommended by the major department; (2) be evaluated as graduate work by the evaluation section of the Office of Admission of Florida State University and (3) have been completed with grades of 3.0 (“B”) or better.

## PROCEDURE:

1. An applicant to the graduate nursing program must petition the Assistant Dean of Graduate Programs for acceptance of transfer credits and/or clinical hours and provide official transcripts, course descriptions, and course syllabi for review by the graduate nursing program.
2. The Assistant Dean of Graduate Programs will review the transcript, course descriptions, and course syllabi to determine equivalency of previous course work with current graduate nursing courses. The Assistant Dean of Graduate Programs will prepare a DNP Transfer Credit Approval Form (see attachment 1) for DNP applicants.
3. The request for transfer of transfer credit with course descriptions and syllabi are provided to the College of Nursing Curriculum Committee. For DNP applicants, a copy of the DNP Transfer Credit Approval Form is provided to the College of Nursing Curriculum Committee.
4. Following the approval of transfer credit hours by the College of Nursing Curriculum Committee, applicants are notified in writing of the number of transfer credits approved. A copy of the DNP Transfer Credit Approval Form is provided to DNP applicants indicating the number of approved transfer credit hours and clinical hours accepted by the College of Nursing.
5. Students must then meet with the Graduate Program Academic Advisor to redesign the Program of Study.

Approved by:

Faculty	4/18/2011	8/17/16
Dean	4/18/2011	8/17/16

Attachment # 1  
FNP Transfer Credit Approval Form

Name: \_\_\_\_\_ Credits Hrs. Approved \_\_\_\_\_  
 Clinical Hrs. Approved \_\_\_\_\_  
 Max clinical hrs. applied to DNP \_\_\_\_\_

DNP Courses		Approved Transfer Courses*				Credit Hours
		Course#	Title	University	Year	
<b>Nursing Science Core (20SH) 90 clinical hours</b>						
	Advanced Pathophysiological Concepts in Nursing (4)					
	Genetics and Emerging Diseases (3)					
	Health Assessment for Adv Practice (2)					
	Health Assessment for Adv Prac lab (2) 90 clinical hours					
	Theoretical Constructs for Nursing Science (3)					
	Legal and Ethical Complexities in Health Care (3)					
	Pharmacology for Advanced Practice (3)					
<b>Research Core (16SH) 90 clinical hours</b>						
	Biostatistics (3)					
	Population Health and Applied Epidemiology (3)					
	Methods in Nursing Research (3)					
	Translation & Synthesis of Evidence (3)					
	DNP Seminar I (1)					
	DNP Seminar II (1)					
	DNP Project I (1) 30 clinical hours					
	DNP Project II (1) 30 clinical hours					
<b>Leadership/Policy Core (15SH)</b>						
	DNP Roles and Interprofessional Collaboration (3)					
	Healthcare Policy, Politics, and Power (3)					
	Healthcare Finances, Economics & Entrepreneurship (3)					
	Managing Information and Technology (3)					
	Nursing Leadership Within Complex HC Environments (3)					
<b>FNP Specialty Courses (32 SH) 845 clinical hours</b>						
	Advanced Skills for Adv Practice Nsg (2) 45 clinical hours					
	Advanced Management of the Family I (3)					
	NP Practicum I (4) 180 clinical hours					
	Advanced Management of the Family II (3)					
	NP Practicum II (4) 180 clinical hours					
	NP Practicum III (5) 225 clinical hours					
	Pediatric for Advance Practice (3)					
	Women's Health (3)					
	DNP Residency (1-5) 45-225 clinical hours					
<b>Clinical Hours</b>						
	Health Assessment (4) 90 clinical hours					
	Advanced Skills (2) 45 clinical hours					
	FNP Practicum I (4) 180 clinical hours					
	FNP Practicum II (4) 180 clinical hours					
	FNP Practicum III (5) 225 clinical hours					
	DNP Residency (1-5) 45-225 clinical hours					
<b>Credit Hours Needed</b>		<b>Clinical Hours Needed</b>				
<b>Notes:</b>						
Signature of FNP Coordinator				Date		
Signature of Student				Date		