

Preliminary Examination Contract

This contract outlines the agreement between the PhD student and their Preliminary Examination Committee regarding the scope and expectations of the preliminary examination.

1. Student Information

- **Student Name:** [Full Name of Student]
- **Student ID:** [University Student ID]
- **Student Email:** [Student Email Address]
- **Program:** PhD in Nursing Science
- **Academic Year:** [e.g., 2024-2025]

2. Preliminary Examination Committee

Please list the members of your Preliminary Examination Committee, including their roles and affiliations.

- **Committee Chair (Major Professor):** [Name and Title, Affiliation]
- **Committee Member 1:** [Name and Title, Affiliation]
- **Committee Member 2:** [Name and Title, Affiliation]
- **Committee Member 3 (if applicable):** [Name and Title, Affiliation]
- **External Examiner (if applicable):** [Name and Title, Affiliation]

3. Examination Details

- **Proposed Examination Topic/Area(s):** [Briefly describe the primary topic(s) or areas of focus for the preliminary examination. This should align with the student's research interests and program requirements.]
- **Examination Format:** [Describe the format of the examination. Examples include:
 - Written comprehensive examination (e.g., 3 questions, 4 hours per question, open-book/closed-book).
 - Oral defense of written components.
 - Portfolio defense.
 - Specific dates/times for written components if applicable.]
- **Expected Date of Oral Examination (Defense):** [YYYY-MM-DD]
- **Written Component Submission Deadline:** [YYYY-MM-DD]
- **Agreed-Upon Reading List/Bibliography (or method of development):** [Describe how the reading list will be developed (e.g., "Developed collaboratively with the committee chair by [Date]") or state "See attached reading list" if it will be a separate document. If included here, list key texts or thematic areas.]

4. Student Responsibilities

- Adhere to all university and program policies regarding preliminary examinations.
- Prepare thoroughly for both written and oral components of the examination.
- Communicate regularly and proactively with the committee chair regarding progress and any challenges.
- Submit all required examination materials (e.g., written responses) by the specified deadlines.
- Be available for scheduled examination dates and meetings.

5. Committee Responsibilities

- Provide clear and timely expectations for the scope, content, and format of the examination.
- Develop and administer fair, comprehensive, and relevant examination questions.
- Provide timely and constructive feedback on written components.
- Conduct the oral defense in a professional, supportive, and constructive manner.
- Evaluate the student's performance based on established criteria and provide a clear decision regarding the outcome of the examination.

6. Signatures

By signing below, all parties agree to the terms and conditions outlined in this preliminary examination contract.

Name	Role	Date	Signature
	Student		
	Major Professor		
	Committee Member		
	Committee Member		
	Outside Committee Member		