

# NGR 7XXXL: Nursing Research Practicum

## Semester Year

### Delivery Method: On Line

**Faculty Contact Information: (Do not include in the file syllabus)**

#### **Credit Hours and Prerequisites**

**Credit Hours:** 1-3 (45 contact hours per credit)

**Prerequisites:**

**Co-Requisite:**

**Meeting Time:** (Do not include in the file syllabus)

**Meeting Location:** (Do not include in the file syllabus)

#### **Course Description**

The purpose of this course is to provide the student the opportunity to function as a contributing member of the inter-professional team and collectively apply the knowledge, practice, and skills acquired in previous courses. Students will join the research team of a member of the graduate faculty, acting in the capacity of a team member. The student should engage in tasks across the spectrum of the research project.

#### **Course Objectives**

The course objectives are as follows.

1. The student will integrate themselves into the team in the selected laboratory.
2. The student will engage the range of skills learned in the individual research methods and statistics courses to achieve the study objectives.
3. Students will reflect on their efforts using self-reflection, in a way that delineates their growth across the semester.

#### **Course Materials**

##### **Required Textbook:**

Polit, D.F., & Beck, C.T. (2020). *Nursing research: Generating and assessing evidence for nursing practice* (11<sup>th</sup> ed.). Philadelphia, PA: Lippincott, Williams, and Wilkins. ISBN/ISSN: 9781975110642

##### **Recommended Text:**

American Psychological Association. (2020). *Publication Manual of the American Psychological Association*, (7<sup>th</sup>ed). Washington, DC: American Psychological Association. ISBN: 978-1-4338-3216-1

##### **Other Required Reading:**

Selected materials may be required by individual researchers with whom the student is assigned.

**Websites: NA**

#### **Student Responsibilities**

- Students should log on to Canvas at least every other day to check for course updates.

- Students are expected to keep up with the class, engage with the course material, and submit assignments by the due dates.
- Assignments, quizzes, and exams are expected to be products of individual students per the FSU Academic Honor Policy Links to an external site. Unless it is a group assignment, students should not discuss any of the questions with each other before or during the actual assignments, activities, quizzes, or exams without instructor approval.
- To receive maximum points for questions, students need to follow the instructions carefully, follow word limits as instructed, and use spell and grammar checking.
- To be successful in this course, students need to complete all required assignments and tests.

**Course Content:**

This is a laboratory course. Thus, teaching-learning will be experiential in nature..

**Course Calendar**

<b>Week</b>	<b>Date</b>	<b>Lectures and Practices</b>
<b>1</b>		Completion of the practicum work plan form
<b>2</b>		Discussion Board Post-Weekly Summary of Activities
<b>3</b>		Discussion Board Post-Weekly Summary of Activities
<b>4</b>		Discussion Board Post-Weekly Summary of Activities
<b>5</b>		Discussion Board Post-Weekly Summary of Activities
<b>6</b>		Discussion Board Post-Weekly Summary of Activities
<b>7</b>		Discussion Board Post-Weekly Summary of Activities
<b>8</b>		Discussion Board Post-Weekly Summary of Activities
<b>9</b>		Discussion Board Post-Weekly Summary of Activities
<b>10</b>		Discussion Board Post-Weekly Summary of Activities
<b>11</b>		Discussion Board Post-Weekly Summary of Activities
<b>12</b>		Discussion Board Post-Weekly Summary of Activities
<b>13</b>		Discussion Board Post-Weekly Summary of Activities
<b>14</b>		Discussion Board Post-Weekly Summary of Activities Reflective journal due
<b>15-16</b>		Discussion Board Post-Weekly Summary of Activities Faculty evaluation due

**\*\*\*Calendar Subject to Change\*\*\***

**Grading Policy**

**Course Grades are determined by:**

Final grades will be based on:

Weekly Discussion Board Post-Activity Summary.	S/U
Completion of the practicum work plan form (attached).	S/U
Reflective Journal completed	S/U
Submission of the evaluation form from faculty member who led practicum	S/U

Students must gain a grade of satisfactory (S) in each area to earn a grade of satisfactory in the course.

1. Discussion Boards will be a weekly summary of activities completed for the faculty member. They should be short, and concise and include a reflection of time expended during that week. This document will serve to detail the number of hours completed.
2. Practicum Work Plan: Students will meet with the assigned researcher and will collaborate with them to develop the work plan. The form is attached to this document.
3. Reflective Journal: The reflective journal will include a weekly summary of experiences cut/pasted from the discussion board. After the cut-pasted section, the student will include a short paragraph reflecting on the things that they have learned, and the qualitative nature of the experience.
4. The faculty evaluation form is attached to this document.

**Discussion Board Rubric**

The Discussion Board Grading Rubric below details the criteria that will be used to grade DB postings and responses the assigned week (postings after the assigned deadline will not be accepted). Postings to the discussion board are graded using the scoring rubric outlined below. Your final grade for participation in the discussion forum will reflect the average of the grades for your participation in each of the discussion forums.

	<b>Exceptional</b>	<b>Good</b>	<b>Needs Improvement</b>	<b>Inadequate</b>
	A (3)	B (2)	C (1)	D (0.5)

Timeliness of Responses	Postings are made in a timely fashion, giving other students ample opportunity to respond.	Postings are made within the assigned time, giving others limited opportunity to respond.	Postings are made within the assigned time but lacks opportunity for others to respond.	Postings are not made within the assigned time, if at all, keeping other students from reading and responding.
Critical Thinking	Responses to assigned discussion questions reflect critical thinking and pose new possibilities or opinions not previously voiced.	Responses to assigned discussion questions reflect critical thinking and makes connections to previous course content and real-life situations	Makes connections to previous or current content or to real-life situations but the connections are unclear, not firmly established, or are not obvious.	Contributes no novel ideas, connections, new ideas or real-world applications; limits responses to "I agree with ..." statements.
Response to peers	Response includes critique and analysis of the point mentioned and how own opinion supports or questions the point mentioned.	Response includes analysis of point mentioned and why you agree or disagree.	Provides opinions; responses are rudimentary and superficial, lacking any degree of analysis or critique.	No responses are made to address another student's posting.
Grammar and Style	Proper grammar, spelling, and APA citations are used.	Proper grammar, spelling are used; contains minor error in APA citations.	Occasional error in APA citations, grammar, or spelling.	Lacks proper grammar or APA citations; contains multiple misspelled words.

## Reflective Journal Rubric

The Discussion Board Grading Rubric below details the criteria that will be used to grade DB postings and responses the assigned week (postings after the assigned deadline will not be accepted). Postings to the discussion board are graded using the scoring rubric outlined below. Your final grade for participation in the discussion forum will reflect the average of the grades for your participation in each of the discussion forums.

	<b>Exceptional</b>	<b>Good</b>	<b>Needs Improvement</b>	<b>Inadequate</b>
	A (3)	B (2)	C (1)	D (0.5)
Restates tasks performed each week.	Comprehensive listing of tasks including a full description of all activities.	Complete listing of tasks without in depth description	Basic listing of tasks	Incomplete description of tasks
Reflective Journal Entries	Student provides a detailed summary of reflections regarding their research based activities, including reflection on the application of this experience to their dissertation work.	Student provides a detailed summary of reflections regarding their research based activities.	Student provides only a basic reflection.	Students statements do not adequately reflect on the topics.

Overall Quality of Document	The document details the range of activities with extensive reflection.	The document details the range of activities with limited reflection	The document reflects the overall reflections, but without great detail	Detail is lacking
Grammar and Style	Proper grammar, spelling, and APA citations are used.	Proper grammar, spelling are used; contains minor error in APA citations.	Occasional error in APA citations, grammar, or spelling.	Lacks proper grammar or APA citations; contains multiple misspelled words.

### Practicum Work Plan Form

Name \_\_\_\_\_ . Date \_\_\_\_\_

Assigned Faculty Member \_\_\_\_\_

Title or theme of program of research to which student will contribute:

General description of student role on project:

Tasks that student will be responsible for:

General plan for student executing the hours required:

\_\_\_\_\_  
Signed

### Grading Scheme

The course will use the S/U grading scale.

S-Satisfactory

U-Unsatisfactory

### Proctored Exams:

Information for taking proctored online exams can be found on the [Distance Learning website](#). [Links to an external site.](#) and in the [Honorlock Resources for Students reference \(Links to an external site.\)](#). There is currently no need to pay a fee, select a proctor, or make an exam appointment. All unit exams will be on Canvas and proctored via Honorlock.

## **Technology Requirements**

Course content is accessible through Canvas. Students will need to be able to view videos, write and upload assignments, post to discussion boards, and take assessments. Students should have access to high-speed internet and updated software. Mobile devices may be used to view course content, upload assignments, and take assessments as determined by the instructor. To view the most current technology requirements, visit the FSU Canvas support site.

## **Canvas Support**

Need help with Canvas? Contact FSU Canvas Support:

**Email:** [canvas@fsu.edu](mailto:canvas@fsu.edu)

**Phone:** (850) 644-8004

**Website:** [support.canvas.fsu.edu](http://support.canvas.fsu.edu)

**Hours:** 8am to 5pm, Monday – Friday

## **Course Policies:**

### **COMMUNICATIONS/NETIQUETTE**

\*\*\*\*\*Most information related to this course will be communicated via Canvas announcements. Please check course site routinely.\*\*\*\*\*

#### **For Zoom Lectures/Meetings:**

- Make sure that your camera is turned on and that your face is in full view of the camera
- Do not lay in or sit on your bed. Please sit at a table or desk.
- Do not sit in full view of bathroom/mirrors.
- Remind roommates and family camera is on.
- Shirt and pants are NOT optional. Dress like you are having a face-to-face class.
- Turn off the TV/music if in the same room.
- Have treats/snacks for dogs/children
- Log in 5 min early.
- Have charger in same room.
- Pencil drums and pen clicking are distracting
- Mute yourself if you are not talking
- If using headphones, make sure they work prior to the call
- Please eat and cook breakfast before the call

#### **For Discussions:**

- Please use polite, respectful behavior when posting your responses to prompts in the Discussion Boards.
- Be mindful of how you express your emotions and humor and be sensitive to cultural and ability differences of your online peers.
- Keep postings to the point, and make sure your comments are relevant to the topic of discussion.
- Avoid messages such as, "Wow," "Way to go," or "Ditto" and aim for comments that validate other members' ideas through careful explanation of why.
- When replying, give a short description in the subject line of what you are replying to, and use correct punctuation and spelling throughout your post.

## **For Email Communication:**

- The official method of communication for this course is our FSU e-mail accounts.
- To stay informed and aware, students are required to set up and maintain the account and check it *AT LEAST* three times per week.
- If you choose to have your official FSU account forwarded to another e-mail account, you are still held responsible for all information distributed by the University to your FSU account.
- For email, please respond to your instructor's and peers' messages within a 24-hour period.
- Use a brief description in the subject line that outlines the topic of discussion.
- Avoid using slang or profane words.
- Use your instructor's correct title he or she prefers for communication.
- Avoid using emoticons, such as smiley faces, and maintain a professional demeanor.
- Sign your email messages using your full name.
- **AVOID USING ALL CAPS.** This makes the message visually difficult to read and is perceived by the reader as "shouting."
- Use correct spelling, grammar, and punctuation, just as you would for any communication.
- Ask yourself whether you would be comfortable if someone other than the intended receiver were to read your message. Remember, email is not a completely secure form of communication.
- Refrain from "flaming," which is expressing a strongly held opinion without tact or regard for others. Don't assume that recipients will know the intent of the message (e.g., "just kidding"). It reads differently when it's in print (electronic or not).
- Report any inappropriate communication considered to be of a serious nature to your instructor, as it may be a violation of University policy.
- Treat others with respect by making messages clear and succinct.

## **Text Communication:**

- Text is not the preferred method of communication; however, in certain circumstances it is appropriate. Such as:
- Emergencies (illness, car accident, etc.) in which you need to reach us immediately (NOT a missed assignment)
- Dropped from a Zoom meeting due to internet connectivity issues, computer problems, etc.
- Before you text think, does my faculty member need to know this RIGHT NOW?

## **Class Participation, Lateness, and Absence Policy:**

- Excused absences include documented illness, deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities.
- These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse.
- Consideration will also be given to students whose dependent children experience serious illness.
- There are no points associated with attendance in lecture; however, it is an inherent expectation that you will attend class and be an active participant. A random number sequence will be displayed 2-3 times every lecture and students are responsible for individually and privately replying with the displayed number each time.

### **Policy for Missed Tests:**

- Dates are clearly posted for all tests.
- If a student is ill or has a serious problem that prevents him/her from completing the test on the assigned day and time it is given, the student must contact your professor as soon as possible to discuss an alternate plan.
- The faculty of NUR 4445 reserve the right to administer the missed examination in a format different from that given to the cohort (including, but not limited to, oral examination, short answer, and essay).
- Make-up exams will only be given with excused absences in accordance with the university attendance policy

### **Policy for Missed Homework/Quizzes:**

- Due dates are clearly posted for all assignments and quizzes.
- Students who miss the due date for a graded assignment/quiz and do not have an approved university attendance absence will receive a grade of zero.
- Students with incomplete assignments at the end of the course will be given the earned final grade. It is the student's responsibility to complete the work within parameters set by their approved university excuse.

### **Policy on Responding to Students:**

- Email responses typically within 24 to 48 hours.
- Graded assignments typically returned within 2 weeks after due date.

### **College of Nursing Policies**

#### **Professional Critical Behavior Policy:**

The College of Nursing strictly adheres to the Florida State University Academic Honor Code as stated and as delineated in the FSU General Bulletin. In addition, the following apply in the College of Nursing: The CON Academic Honesty Policy (S-10), the Substance Abuse Policy (S-5) and the Mandatory Clinical Behaviors Policy (U-15). Each policy can be found on the Canvas site for the College of Nursing's Undergraduate Program under Student Policies and within the 2016-2017 Undergraduate Student Handbook.

#### **Academic Penalties:**

In the FSU College of Nursing, students violating the Academic Honor Policy in any assignment, test, etc. will receive a minimum penalty of a grade of zero (0) for the assignment in question. The violation will be reported to the Dean and the University Judicial Officer, and the student may receive an "F" for the course at the option of the instructor.

#### **All College of Nursing Student Policies:**

<https://nursing.fsu.edu/programs/student-policies>



## University Policies

### **University Attendance Policy:**

Excused absences include documented illness, deaths in the family and other documented crises, call to active military duty or jury duty, religious holy days, and official University activities. These absences will be accommodated in a way that does not arbitrarily penalize students who have a valid excuse. Consideration will also be given to students whose dependent children experience serious illness.

### **Academic Honor Policy**

The Florida State University Academic Honor Policy outlines the University's expectations for the integrity of students' academic work, the procedures for resolving alleged violations of those expectations, and the rights and responsibilities of students and faculty members throughout the process. Students are responsible for reading the Academic Honor Policy and for living up to their pledge to ". . . be honest and truthful and . . . [to] strive for personal and institutional integrity at Florida State University." (Florida State University Academic Honor Policy). The Florida State University Academic Honor Policy can be found at <http://fda.fsu.edu/Academics/Academic-Honor-Policy>

### **Americans with Disabilities Act**

Florida State University (FSU) values diversity and inclusion; we are committed to a climate of mutual respect and full participation. Our goal is to create learning environments that are usable, equitable, inclusive, and welcoming. FSU is committed to providing reasonable accommodations for all persons with disabilities in a manner that is consistent with academic standards of the course while empowering the student to meet integral requirements of the course.

To receive academic accommodations, a student:

- (1) must register with and provide documentation to the Office of Accessibility Services (OAS);
- (2) must provide a letter from OAS to the instructor indicating the need for accommodation and what type; and,
- (3) should communicate with the instructor, as needed, to discuss recommended accommodations. A request for a meeting may be initiated by the student or the instructor.

Please note that instructors are not allowed to provide classroom accommodations to a student until appropriate verification from the Office of Accessibility Services has been provided.

This syllabus and other class materials are available in alternative format upon request.

For more information about services available to FSU students with disabilities, contact the

Office of Accessibility Services  
874 Traditions Way  
108 Student Services Building  
Florida State University  
Tallahassee, FL 32306-4167  
(850) 644-9566 (voice)  
(850) 644-8504 (TDD)  
oas@fsu.edu  
<https://dsst.fsu.edu/oas>

### **Confidential campus resources**

Various centers and programs are available to assist students with navigating stressors that might impact academic success. These include the following:

Victim Advocate Program University Center A, Room 4100, (850) 644-7161, Available 24/7/365, Office Hours: M-F 8-5 <a href="https://dsst.fsu.edu/vap">https://dsst.fsu.edu/vap</a>	University Counseling Center, Askew Student Life Center, 2ndFloor, 942 Learning Way (850) 644-8255 <a href="https://counseling.fsu.edu/">https://counseling.fsu.edu/</a>	University Health Services Health and Wellness Center, (850) 644-6230 <a href="https://uhs.fsu.edu/">https://uhs.fsu.edu/</a>
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### **Free Tutoring from FSU**

On-campus tutoring and writing assistance is available for many courses at Florida State University. For more information, visit the Academic Center for Excellence (ACE) Tutoring Services' comprehensive list of on-campus tutoring options - see <http://ace.fsu.edu/tutoring> or contact [tutor@fsu.edu](mailto:tutor@fsu.edu). High-quality tutoring is available by appointment and on a walk-in basis. These services are offered by tutors trained to encourage the highest level of individual academic success while upholding personal academic integrity.

### **Syllabus Change Policy**

Except for changes that substantially affect implementation of the evaluation (grading) statement, this syllabus is a guide for the course and is subject to change with advance notice.