

Policy U-14
FLORIDA STATE UNIVERSITY
COLLEGE OF NURSING

TITLE: LATE DROP

POLICY: In accordance with University policy, undergraduate students may drop only one (1) course between the eighth and twelfth week of classes after earning sixty (60) hours of college credit. Approval by the Nursing Dean or Associate Dean is required. Courses dropped during this period will appear on the student's transcript with the notation "W".

After the twelfth week of classes, courses may be dropped only in exceptional circumstances. Dates are prorated for individual summer sessions. See academic calendar in Registration Guide for semester specific deadlines. Approval is required by the Nursing Dean or Associate Dean. Such courses will appear on the student's transcript with the notation "WD".

Students who register for courses but do not attend the classes will receive grades of "F" if the courses are not officially dropped.

RATIONALE: Only under exceptional circumstances may a student drop a nursing course after the regular drop period. Failing a course or enrolled in too heavy an academic load are not considered exceptional circumstances for dropping.

PROCEDURE:

The following procedure is to be followed by College of Nursing majors only, in dropping a course between the eighth and twelfth weeks of classes.

1. Obtain a Form by printing a copy from Student Central drop tool tabs.
2. Obtain the instructor's approval on the form.

Bring the drop permit To 103 Duxbury Hall for approval by Associate Dean for Academic Affairs and the Dean.

Note: A note from an attending Health Care Provider is required for drops for medical reasons.

Approved:

Faculty:	4/23/04	12/1/06	1/24/2020
Dean:	4/23/04	12/1/06	1/24/2020